

**EMERGENCY PREPAREDNESS COMMISSION  
APRIL 12, 2006 MEETING MINUTES**

**1. ROLL CALL AND DECLARATION OF QUORUM**

In attendance were:

Chairperson Osby  
Commissioner Grossman  
Commissioner Leap  
Commissioner Miller  
Commissioner Manning  
Commissioner Milliman

The Commission excused Commissioners Brooks and Stanley.

**2. SELF INTRODUCTIONS**

3. The audience made self-introductions.

**4. PRESENTATIONS: LESSONS FROM KATRINA AND THEIR GOVERNMENT APPLICATIONS**

Sergeant John Hargraves  
Sheriff's Emergency Operations Bureau  
Los Angeles County Sheriff's Department

This item was rescheduled for the July meeting.

**5. SUMMARY REPORTS OF FEBRUARY 8 PRESENTATION ON "HURRICANE KATRINA SEARCH AND RESCUE LESSONS AND IMPLICATIONS FOR CALIFORNIA" AND MARCH 8 PRESENTATION ON "HURRICANE KATRINA SWIFT WATER RESCUE"**

This item was deferred until the May meeting.

**6. EPC SEMINAR COMMITTEE REPORT**

Commissioner Milliman reported the following:

Proposed title –	"Crisis Management for Elected Officials/How it all Works"
Seminar Time:	9:00 a.m. to 2:00 p.m.
Place:	Pacific Palms on June 10 or 17 (waiting on confirmation)
Co-sponsors:	City of Industry, and the League of California Cities, Los Angeles County Division; committee working out the contribution details
Save-the-date flyer:	Will be distributed once Pacific Palms confirms
Focus:	Help elected officials understand fundamental emergency management and their role as an elected official
Attendees:	City Council members, elected officials

Keynote speaker: Senator Christine Kehoe, Chair of the Joint Committee on Homeland Security, waiting on confirmation.

Seminar Panel: Discuss the role of elected officials in planning and responding to disaster events. Commissioner Osby, potential panel member

NIMS: 90 minute orientation for elected officials

Seminar Promotion: The League's Los Angeles County Division and chairpersons for each city manager area will promote the seminar at their area group meetings. Letters will be sent to elected officials.

Commissioner Milliman requested approvals to have the City of Industry and the League of California Cities as co-sponsors, and the title of the Seminar "Crisis Management for Elected Officials/How it all works". Requests approved.

## **7. EPC AD HOC COMMITTEE REORGANIZATION PROPOSAL**

Commissioner Milliman reported that the committee is working on the fiscal element of the proposal. He will meet Michael Brooks, Acting Administrator for the County Office of Emergency Management (OEM), to discuss the proposal. Chairperson Osby will work with Commissioner Milliman and the OEM to finalize the proposal for the Board of Supervisors' approval.

## **8. EPC SCHOOLS REPORT**

Commissioner Manning has been working with the County Office of Education (COE) and the Los Angeles Unified School District (LAUSD) on promoting emergency preparedness in schools. The COE has distributed approximately 10,000 emergency preparedness posters and booklets in Spanish and English to schools in support of this effort. LASD is working on a pilot program that will provide a two to three hour in-service training on general disaster awareness as continued education for teachers.

## **9. EPC LEGISLATIVE COMMITTEE**

Commissioner Grossman reported that 23 bills in the California legislature are being reviewed for emergency preparedness, response and recovery.

## **10. EPC CHAIR'S REPORT**

Chairperson Osby encouraged EPC meeting participants to forward their suggestions and recommendations on how the Commission can improve preparedness levels in Los Angeles County. He thanked the City of Claremont and Ms. Flores for hosting the meeting and providing the morning refreshments.

## **11. EPC STAFF REPORT**

Carla Mahler announced that Michael Brooks is Acting Administrator for the County Office of Emergency Management and has also been approved by the Board of Supervisors to serve to serve on the Commission. He replaces Constance Perett. Everyone was reminded to e-mail their City's events to be placed on the EPC Notice of Events.

## 12. ANNOUNCEMENTS FROM COMMISSIONERS

Commissioner Leap informed everyone that he participated on the KTLA program, "When Disaster Strikes". This was a hour and half live broadcast documentary on what communities can do to prepare for all disasters. He will provide the Commission with a tape of the program.

## 13. ANNOUNCEMENTS FROM THE AUDIENCE

The focus of this year's seminar is a great opportunity for elected officials to understand the importance of their role in emergency preparedness. It was recommended that the Commission offer the same program to school board members and superintendents.

Ms. Taylor requested an update on emergency communication devices and asked if the communication problems between San Bernardino County-line and Los Angeles County have been solved. The Commission informed Ms. Taylor that there have been significant improvements in communication. First responders are able to communicate across county-lines.

April Kelcy informed the Commission that hot water tanks in school districts are not securely strapped. The Commission will inform school districts of this issue and work with them on the requirements.

## 14. MATTERS NOT ON THE POSTED AGENDA TO BE DISCUSSED AND (IF REQUESTED) PLACED ON THE AGENDA FOR ACTION AT A FUTURE MEETING OF THE COMMISSION

None.

## 15. PUBLIC COMMENT

None.

16. The Brown Act provides an opportunity for members of the public to directly address the Commission on any item of interest to the public, before or during the Commission's consideration of the item. If you wish to speak regarding an agenda item, please notify the Staff Assistant who will forward your request to the Chair. If you wish, you can also address the Commission on an item not listed on the agenda.

17. **ADJOURN:** The next EPC meeting will be held at 10:00 a.m. on Wednesday, **May 10, 2006, 10:00 a.m., at the City of Claremont, Council Chambers, 225 West Second Street.** Please call Carla Mahler, EPC Staff Assistant, at (323) 980-2262 for additional information.

Respectfully submitted,

---

**TERRANCE MANNING, Secretary**

MM:CM